

CERTIFIED INSTRUCTIONAL LEADER (CIL) PROGRAM

A program designed to identify and recognize educational leaders who demonstrate the highest standards of school instructional leadership

2024-2025 Application Packet

Deadline: May 3, 2024



Offered through

The Council for Leaders in Alabama Schools



CERTIFIED INSTRUCTIONAL LEADER (CIL) PROGRAM

A program designed to promote the highest standards of school instructional leadership offered by the Council for Leaders in Alabama Schools (CLAS)

PROGRAM BACKGROUND

The Certified Instructional Leader (CIL) program was established in 2013 to promote the highest standards of instructional leadership through the credentialing of school or district administrators. The CIL program is designed to identify educational leaders who demonstrate the knowledge and skills which are essential to the practice of effective instructional leadership. The purposes of the CIL certification program are to:

establish the body of knowledge for instructional leaders;

assess the level of knowledge demonstrated by instructional leaders in a valid and reliable manner;

encourage professional growth in the field of educational leadership;

formally recognize individuals who meet the requirements set by the CIL Commission; and

serve the school or district stakeholders by encouraging quality instructional leadership.

The CIL Commission, with the assistance and advice of proven instructional leaders, has attempted to develop a credential that will recognize accepted levels of expertise in the profession with the goal of improving professional standards in the educational leader profession. However, no certification program can guarantee professional competence. In addition, given the diverse makeup of Pre-K-12 schools, the CIL Commission cannot guarantee student or teacher growth. The CIL Commission welcomes constructive comments and suggestions from the Pre-K-12 stakeholders and the profession.

The CIL program designates those who have completed the rigorous coursework and in field experiences identified by CLAS & the CIL Faculty as essential to the instructional leader role. Achieving CIL status will be obtained after completing, in a cohort framework, extensive coursework and providing evidence of systemic, systemized, job-embedded implementation of the tasks necessary for competent instructional leadership. The candidate must also commit to ongoing professional development to remain abreast of current practices in instructional leadership.

- **Program Fee: \$1,000 contingent upon program funding being received by the Legislature. If no funding is received, the fee will be waived. Program fee must be paid by June 1, 2024 to participate in the program.**

PROGRAM PRE-REQUISITES

- Experience: Minimum of 5 years as a successful administrator in a Pre-K-12 setting. **Note: Applicant must be a building level administrator who directly supervises curriculum and instruction.**
- Evidence from Superintendent verifying length of employment and support for the participant's decision to participate in the program – i.e., **Candidate Employment Verification Form.**
- Recommendation: Three letters of recommendation are required; one letter must be from an immediate supervisor, one letter from another administrator, and one letter from an employee (teacher etc.).

Form must be completed online at
www.clasleaders.org/CIL.

Attendance is required at all sessions to earn the CIL credential.

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Application Form

(Please type, word process, or print clearly)

Name	Prefix	First	Middle Initial	Last	Suffix
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~ Preferred Contact Information ~

Address	Street	City	State	Zip
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Phone (Include Area Code)	E-Mail
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~ School System Contact Information ~

School Name

System Name	Superintendent Name
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Address	Street	City	State	Zip
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Have you participated in the CIL Program before? Yes/No

~ THREE MOST SIGNIFICANT ACCOMPLISHMENTS AS AN INSTRUCTIONAL LEADER ~

1)

2)

3)

~ SCHOOL LEADERSHIP STATEMENTS ~

Please answer the following five questions regarding your professional beliefs, practices, and accomplishments in each of the following areas that qualify you to be selected for the Certified Instructional Leader (CIL) program.

Question 1: How do you balance leadership and management duties to best support student achievement? (250 word maximum)

Question 2: How have you involved parents and community members in supporting student achievement? (250 word maximum)

Question 3: How do you support learners who are struggling, challenge learners who are excelling, and maintain high standards for all? (250 word maximum)

Question 4: How do you cultivate, monitor, and advance a positive climate in your school and/or district? (250 word maximum)

Question 5: How have you exemplified ethical leadership in your role as a school and/or district leader? (250 word maximum)