



# ACND Constitution

## ARTICLE I

### **SECTION A: NAME**

The name of this association shall be the Alabama Child Nutrition Directors. It is an affiliate of the Council for Leaders in Alabama Schools, hereinafter referred to as The Council.

### **SECTION B: MISSION STATEMENT**

The mission of the Alabama Child Nutrition Directors is to support members in their efforts to provide nutritious meals to students and school board personnel. This should result in an environment where students, faculty, and staff are encouraged to consume nutritious foods for improved health and ultimately improve performance both physically and academically.

### **SECTION C: GOALS**

The goals of this association shall be:

1. To work for the improvement of Child Nutrition Programs in Alabama schools
2. To coordinate and provide leadership among Child Nutrition Program personnel in areas of legislation, research and public relations.
3. To promote a professional working relationship among Child Nutrition Directors and other organization.
4. To provide opportunities for professional growth among Child Nutrition Directors.
5. To formulate positions on issues and make these known to those who can provide appropriate leadership toward implementation

## ARTICLE II

### **MEMBERSHIP**

Alabama Child Nutrition Directors shall have active and retired membership.

#### ACTIVE MEMBERSHIP:

Persons having administrative or supervisory responsibility for Child Nutrition Programs **and by payment of annual CLAS/ACND dues shall be active members** and will be eligible for membership in the Alabama Child Nutrition Directors. **Active members in good standing shall have the right to vote; hold office and participate in all the privileges and services of the Association.**

#### EMERITUS MEMBERSHIP:

Persons who were previously active members of the Alabama Child Nutrition Directors, but are not presently employed, are eligible for emeritus membership but will not have voting privileges and may not hold office.

## **ARTICLE III**

### **OFFICERS**

#### **SECTION A:**

1. Association officers shall be elected during the spring conference. Nominations shall be made by a nominating committee which has been appointed by the President. The officers of the association shall be as follows:
  - President
  - Vice-President
  - Secretary
  - Treasurer
2. If the Office of President becomes vacant, the Vice-President shall succeed in office. Should a vacancy occur in the office of Vice-President, Secretary, or Treasurer, the Executive Board will appoint a member to fill the unexpired term.

#### **SECTION B:**

#### **DUTIES OF OFFICERS**

- The President shall be the Chief Executive Officer of the Association and preside to all business sessions. The President shall serve as Chairman of the Executive Board, issue the call for all meetings of the Executive Board, appoint all standing and special committees, and act as an Executive Official member of these committees. The President shall appoint an auditor of the financial records and authorize payment of all monies. In emergencies the President shall be authorized to sign checks on the Association's account. The Vice-President/President-Elect shall preside in the absence of the President or when called to the Chair by the President.
- The Vice-President/President-Elect shall be Chairman of the Program Committee, planning programs for all directors meetings. The Vice-President/President-Elect will be encouraged to represent the association at the American School Nutrition Association Legislative Conference. Travel will be paid based on the current financial stability of the Association as determined by the Executive Board.
- The Secretary shall keep copies of the Constitution and Bylaws of the association, records, and minutes of all meetings, including those of the Executive Board, The Secretary shall call meetings to order in the absence of the President and Vice-president/President-Elect.
- The Treasurer shall receive, deposit in the established bank account, and keep an accurate record of all monies received and paid. All checks and vouchers authorized by the President must be signed by the Treasurer. The Treasurer shall prepare and submit a financial report for distribution to the members each year during the term of office. Both the President and Treasurer shall be designated to sign checks on this account. The Treasurer shall receive from the Council the membership list of the Association. An auditor, appointed by the President, shall submit the financial records and submit a report to the President before the account and record are transferred to the new Treasurer.

## **ARTICLE IV**

### **MEETINGS**

- There shall be three meetings held during the year.
- The Association shall hold an annual summer conference in conjunction with the Council.

- The Association shall cooperate with the State Department of Education in planning and presenting an annual fall conference. A program/business meeting of the Child Nutrition Director's Association will precede this conference.
- The Association shall hold a spring conference related to the administration and supervision of the Child Nutrition Programs. A business session shall be scheduled during the conference.
- A special business meeting of the Association may be called at the discretion of the Executive Board.

## ***ARTICLE V***

### ***AMENDMENTS TO THE CONSTITUTION***

The Constitution may be amended at any regular meeting of the Association by two-thirds votes of the members present, provided the proposed changes have been circulated to all members before the call of the meeting or read at the previous meeting.